

WIMBERLEY VILLAGE LIBRARY DISTRICT

BOARD OF TRUSTEES

REGULAR MONTHLY MEETING

JANUARY 14, 2020th 2021

VIDEO CONFERENCING VIA ZOOM

Present: Trustees Dell Hood, Patrick Cox, Aileen Edgington, Sharon Criswell, and Monica Rasco. Library Director Carolyn Manning and Foundation Treasurer Dennis Lee

Call to order: 1:00pm

Election of officers: President- Dell Hood, Patrick Cox nominated and Sharon Criswell seconded.

Vice president- Sharon Criswell- unanimous consent.

Board secretary- Sharon Criswell with Carolyn Manning- unanimous consent,

Sharon Drobeck is treasurer no vote needed

Elections Officer- Monica Rasco- unanimous consent

Building Committee- Patrick Cox and Aileen Edgington by unanimous consent.

No public comment

Minutes from December meeting and special meeting: No changes needed and both accepted unanimously

Special reports:

Treasurer Report- Sharon Drobeck presented the monthly financial report (filed).

Investment quarterly report- Sharon Drobeck presented. (filed).

Friends: The Friends are trying to raise money in other ways since no book sale, thinking of doing another coin fundraiser. Shooting to do book sale in October. Membership down to around 60 .

Foundation: Aileen Edgington updated the Board on the Foundation's activities: A presentation to staff went very well. Final approval of major donor packet is taking place by board members via email. Will present the Foundation's activities to Civic Club on March 2, 2021.

Correspondence: none

Library Director- Director Manning presented her report (filed).

Building Committee- Aileen Edgington presented a report- Replat will be done by administrative action and not at the city council meeting. Looking at rezoning- Bob Farmer will help us with this. Patrick Cox talked with Lon Shell about certificates of obligation - he is still eager to present this to the county bond council. RFQ for Architectural services has been posted and the deadline for submission is January 26.

Discussion action items:

Building committee spending authority- motions to authorize building committee were made to authorize spending by the building committee. Motion was made by Dell Hood and seconded by Patrick Cox. Vote was unanimous consent:

“Moved, the Building Committee is authorized to complete selection of an architect or architectural firm for the library expansion project, including negotiation of a contract for design services to include all probable costs and that the contract be presented to the Board of Trustees for approval”.

Decision making and spending authority by Building Committee- motion by Dell Hood and seconded by Sharon Criswell. no discussion. Unanimous consent

“Moved the Board of Trustees delegates decision making and spending authority for design and construction of the library expansion project to the Building Committee and its chair as follows:

COST	IMPACT TO SCHEDULE/BUDGET	AUTHORITY
\$0-5,000	No negative schedule impact, <\$1,000 difference (normal minor expense changes)	Chair or Committee
Up to \$50,000	Schedule impact <2 months <\$10,000 difference from budget (larger normal expenses, exceptions)	Building Committee
Over \$50,000	>2 month schedule impact OR >\$10,000 difference from budget (Major expenses or changes to design)	Board of Trustees

Renewal of strategic plan- we need to be thinking about it. Carolyn will look at her schedule to see when we can start this procedure.

February agenda - Joint board meetin and Carolyn will present the value of services report

Adjourned at 1:45