

WIMBERLEY VILLAGE LIBRARY DISTRICT

BOARD OF TRUSTEES

REGULAR MONTHLY MEETING

May 13, 2020

VIDEO CONFERENCING VIA ZOOM

Present: Trustees Dell Hood, Sharon Criswell, Aileen Edgington and Monica Rasco. Library Director Carolyn Manning, Treasurer Sharon Drobeck, and Dennis Lee. Absent: Patrick Cox.

Call to order: 1:00pm

No public comment.

No changes needed for the April regular minutes. Minutes accepted unanimously.

Special reports:

Treasurer Report- Sharon Drobeck presented the monthly financial report. (filed)

Sharon Drobeck reported that the Library had a good audit review. Digital copies were sent to all Board Members and the Director. Hard copies of the audit are in the District Office. Dell complimented Sharon on the relationship she has established with Montemayor Britton Bender PC.

The Treasurer report was accepted as submitted.

Friends of the Library Report- Dennis Lee present the monthly Friends report. At the last meeting, which was the Friends annual membership meeting, four directors retired and two new directors were added. The new Directors are Clementine Hilton and Beth Jordan.

The Friends decided not to have their big, annual, book sale. Instead, they will try a series of smaller book sales located on the library grounds or multipurpose room. Dates for these sales haven't been decided, yet.

The Civic Club awarded the Friends \$1300. They will give this money to the Library to fund various programming needs.

No correspondence.

Wimberley Village Library Foundation- Aileen Edgington presented a report. The Foundation has started scheduling appointments with various professionals in our community. The plan is to discuss the Library's expansion and the hope is these professionals will donate toward the expansion.

A power point was developed to be used at these meetings with prospective donors.

Aileen Edgington plans to write another grant with Hays County this month. She will ask for another \$100,000.

Library Director Report- Director Manning presented her report (filed).

Building Committee- Aileen Edgington presented a report. Aileen reported that the Building Committee is busy meeting weekly. Sara Flowers, the Library's architect attends the meeting each week to give them an update on their work. Sara mentioned at the last building committee that in a couple weeks they will have a conceptual plan for us to look at.

Aileen mentioned that the Building Committee is looking at other ways to fund the expansion. They are doing this because of the delay by the Commissioner's Court to vote on the certificates of Obligation.

Aileen also reported on the Building Committee's interest in the trails project. The Building Committee was sent letters of support asking the library to sign, that would grant the trails project legal right of way to an easement for the trail that came across our property, without payment.

The Building Committee created an estimate that will provide the committee with an estimation of expenses that will be incurred between now and September for payments to the project manager, architect, attorney, and for a geotechnical survey.

Aileen asked Dell if it is true that the District keeps 6 months of expenses in the operating account and if so, is this written down. Dell says it is not a written policy so she asked if the Board could make it official by voting on it. Aileen says having this written down would be important for other funding sources to know this. Dell created a motion for the Board to vote on:

Moved, it is the policy of the Board of Trustees that the Wimberley Village Library District will designate in each annual budget funds sufficient to provide six month of normal operational expenses for the Library. Moved by Dell Hood and seconded by Sharon Criswell and it was a unanimous vote by the Board.

Discussion:

Dell Hood reported that as of today, voting on the Certificates of Obligation is not on the Commissioner's Court agenda for their next meeting. He proposes that if there is no action by the Commissioner's Court by the end of May, the Board should seek other sources of funding. There will need to be a special board meeting in May if the Board chooses to go with another funding source.

Meeting was adjourned at 2:03pm

Respectfully submitted,

Carolyn Manning