

Wimberley Village Library District

**OFFICIAL RECORD**

Board of Trustees

Regular Monthly Meeting

April 14, 2022

1:30pm

Present: Trustees Dell Hood, Aileen Edgington, Monica Rasco and Patrick Cox. Also present, Director Carolyn Manning, Friends' President Beth Jordan, and Building Committee member Dennis Lee.

Absent: Trustee Sharon Criswell

Trustee Hood called the meeting to order at 1:30pm.

There was no public comment.

Aileen Edgington moved the March 10, 2022 minutes be approved. Monica Rasco seconded the motion. The minutes were approved unanimously.

#### **Special Reports-**

**Friends of the Library:** Beth Jordan presented the Friends' report. The Board voted unanimously to donate \$2000 to Veronica's Summer Reading Program and another \$2000 to help fund Pat's Craft Camp. The Friends will approve an expenditure of up to \$500 to purchase books to be given away at the Fourth of July Parade. At the Friends' annual meeting, Josie Bisett was awarded the Extra Mile Award for going above and beyond in her volunteering for the Friends. Other information: The Friends will provide cookies and punch at Kick off, Monica Rasco donated a quilt to be raffled off, the Friends are selling t-shirts and Matthew Dowd was voted in as a new board member at the annual meeting. Dennis Lee will move from being President to Recording Secretary, Beth Jordan will take over as President and Josie Bisett is now Vice President.

**Library Foundation:** Aileen Edgington presented the Foundation's report. The Foundation Board is changing focus of their fundraising to the renovation of our current building. The grants committee of the Foundation board provided a write-up of foundations they plan to approach. Currently, Aileen is writing a grant to the Burdine Johnson Foundation for \$50,000 to help fund our HVAC improvements in the renovation of the current building. The library and Rotary Club are hosting a mixer at the library on April 28 from 5:30pm to 7:30pm. The drawings of our new building will be displayed and several Foundation board members will be present to discuss the progress of our renovation/expansion project to those in attendance. An Open House is being planned for May 18 from 4pm-7pm at the library. Representatives from AG/CM, LPA, and our contractor Marksmen, will be present. Project drawings will be displayed at this event, as well. Invitations are being sent out via mail and email to past donors, prospective donors, and political and community leaders. The manager of Sonora Bank, Josh Smith has agreed to display some of our drawings and materials at the bank. He was contacted by Tonda Frady and had follow-up visits by Carrie Campbell. He will request a donation to us by Sonora Bank in the 2023 budget year.

## **Staff and Board Reports-**

Director Manning reported that there was no correspondence in March.

**Library Director Report:** Director Manning presented her report. ( filed )

**Treasurer and Quarterly Investment reports:** Treasurer Sharon Drobeck presented both reports. (filed)

**Building Committee:** Building Committee Chairperson, Aileen Edgington presented the committee's report. Bids from construction companies were received and evaluated by committee members Dennis Lee and Mike McNeil and project manager Bob Farmer as well as our architect, LPA. The company with the highest score was Marksmen of San Antonio. They have worked with both LPA and AF/CM on previous projects. All bids came in close to our budget for the whole project at \$6,500,000. Negotiations will start immediately with Marksmen for possible cost savings. The negotiations will hopefully lead to a contract proposal from Marksmen. Should negotiations fail, we will start the negotiation process with the next highest-scored bidder. We are short \$1,000,000 for the whole project. The Foundation board will reframe their fundraising for renovation of the current facility as we have funds for the new addition.

## **Discussion/action items-**

### **Expansion status:**

A motion was made by Aileen Edgington asking the board for approval of the CSP scoresheet of all four bidders. Patrick Cox seconded Aileen's motion. The board voted unanimously to approve the scoresheet.

Dennis Lee commented on the plans for the Open House on May 18 as well as publicity for the event. The Open House committee will send out email blasts, along with public service announcements at the radio station, ads in the Wimberley View and mailed invitations. We will have drawings of the building, floor plans, and site plans for people to look at and ask questions. The Foundation and the Friends will have tables at the event as well.

**Announcements:** May agenda items- receive an update on all summer reading programs

Dell Hood adjourned the meeting at 2:25pm.

Respectfully submitted on behalf of Secretary Sharon Criswell

Carolyn Manning, Library Director