

Wimberley Village Library District Board of Trustees

Regular meeting minutes

August 10, 2023

2:30p.m.

**Present:** Trustees Dell Hood, Monica Rasco, Sharon Criswell, Aileen Edington, Patrick Cox. Also present, Director Carolyn Manning, Foundation Treasurer Dennis Lee.

**Call to Order:** President Dell Hood called the meeting to order at 2:30p.m.

The meeting was paused so the five trustees could tour the new building. The meeting reconvened at 2:55p.m.

**Public Comment:** No public comment.

**Approval of July minutes:** July meeting minutes were approved by unanimous consent.

**Special reports:**

**Friends of the Library:** Carolyn Manning presented the Friends report sent to her by President Beth Jordan. The next book sale is Saturday, August 19. No meeting was held in August. The Friends donated \$2,000 for the teen program. A donation of \$2,000 was given to the Friends by Janet Barlow. The next board meeting is scheduled for September 5<sup>th</sup>.

**Foundation:** Dennis Lee presented the Foundation's report. 1.2 million is in the bank. Ozona Bank along with Kelly Barclay, bank President donated a total of \$10,000. The financial information Hays County requires in order for the Foundation to receive the last installment of \$75,000 was sent this week. The Foundation is hosting two more fundraising receptions. The Master Gardeners will be at the library on August 29 and the Civic Club is scheduled sometime in October. Aileen is working on a \$40,000 grant to be sent to the Hancher Foundation. If the Foundation receives this grant, it will go towards the sprinkler system. Nomi is currently working on a newspaper article that will mention key points about the library's programming as well as fundraising needs.

**Staff and Board Reports**

**Board:**

**Correspondence:** No correspondence was received.

**Treasurer report:** Treasurer, Sharon Drobeck presented the treasurer report as well as the Investment Officers Quarterly report. Both are filed.

**Library Director:** Director Manning presented her report. (filed)

**Building committee:** Aileen Edington presented the Building Committee report. Filed with August meeting minutes.

### **Discussion/Action items**

Dell Hood presented a resolution on the Board's desire to use only native plants in the library landscaping. Dell Hood moved that the Board accept the resolution and Patrick Cox seconded. It was unanimously approved. The resolution is attached to the Library Director's report.

September meeting agenda:

-update on the status of the board elections.

-Building Committee will present update on the renovation plans and costs

**Adjournment:** Dell Hood adjourned the meeting at 3:55p.m.

Respectfully submitted by Carolyn Manning for Sharon Criswell

## BUILDING COMMITTEE REPORT 8-10-2023

The Board of Trustees took their first tour of the expansion at the beginning of this Board meeting. Comments included amazement at the size of the building and the feeling of light and space. The large children and teen rooms, the large multi-purpose room and the expanse of glass windows were appreciated. The installation of the fire pump (a \$70,000 item much delayed) was great to see.

A meeting was held last week with Marksmen, LPA, AG/CM to discuss the landscape plan. Discussion of the plants appropriate for central Texas was enriched by the knowledge of the subject of our Board President, Dell Hood. The landscape plan was approved with the addition of different plants. LPA will install this plan around the expansion.

We received an estimate of the budget to renovate our current building. They estimated at \$1.583 million which was \$500,000 more than we expected. A meeting was held last Tuesday with Marksmen, LPA, AG/CM and the Building Committee subcommittee to discuss this budget. Realizing we could not afford the \$1.583 budget, ideas were discussed to save on the budget.

The first idea was to use residential HV/AC equipment instead of commercial equipment. Commercial is much more expensive and has a long waiting time to procure. Residential equipment can be obtained much quicker and could be installed by our current HV/AC company. Seven units are needed to completely change all units. We could piecemeal the replacement as equipment fails. An early estimate would be \$70,000 for all seven units as against the Marksmen budget of \$316,850 for the seven units. We have received a grant of \$50,000 from the Johnson Foundation for the air conditioning replacement in the renovation which means we could begin replacing units before the expansion is completed.

The lighting fixtures can be changed from being like the ones in the expansion to replacing the current hanging lights with LED fixtures like them. If we do that we cut \$50,000 from the \$150,000 budget from Marksmen.

The sprinkler system can be placed on the ceiling and painted the ceiling color for a much lower cost than hiding them in the space above the ceiling.

A discussion with our current electrical company revealed that we can leave our electric system at 240 v not 208 v. which is more expensive. The wiring in the current building can likely be upgraded to code without having to replace it all. We can have two different electrical systems, one for expansion and one for the renovation which is much cheaper and has only the drawback of two electric bills.

We can do minimal cosmetic changes as we have funds to do them.

Another meeting is planned for early September to discuss revised budget and to outline the cosmetic changes we most want. Even with the lowering of the budget of the renovation, LPA and Marksmen expressed their interest in continuing on with us to get us to a completed project. We will authorize drawing changes that are needed. The goal is to be able to have the plans, drawings ready to submit for a building permit from the City of Wimberley by mid September

We plan to present the plan and budget at the next Board of Trustee meeting for approval.