

Wimberley Village Library District Board of Trustees

Regular meeting minutes

November 9, 2023

1:30p.m.

Present: Trustees Dell Hood, Monica Rasco, Aileen Edgington, Patrick Cox Also present, Director Carolyn Manning and Foundation Treasurer Dennis Lee.

Absent: Sharon Criswell

Call to Order: President Dell Hood called the meeting to order at 1:31p.m.

Public Comment: No public comment.

Approval of minutes: October meeting minutes were approved by unanimous consent.

Special reports:

Friends of the Library: Dennis Lee present the Friends minutes on behalf of Beth Jordan. Trail of lights display is continuing to be put together. The October book sale netted about \$1,100. The Friends have \$29,000 in their account. Christopher Biggins rejoined the board.

Foundation: Dennis Lee presented the Foundation's report. The Foundations has \$590,000 in the bank and with expected pledges this amount will rise to \$873,000. The Foundation raised \$85,000 from the Ozona Challenge. The annual appeal will start late November with email blasts and postcards going out to our patrons. This usually raises around \$20,000 to \$30,000 for the Foundation. The fundraising receptions hosted by the Foundation netted around \$100-\$2,000. The plan is to discontinue these receptions until the renovation is underway.

Staff and Board Reports

Correspondence: No correspondence was received.

Treasurer report: Sharon Drobeck presented the treasurer report as well as the 2024 budget. (filed)

A motion was made by Dell Hood for the Board to approve the 2024 budget as presented by Sharon Drobeck. The motion was seconded by Patrick Cox. The motion was unanimously approved.

Library Director: Director Manning presented her report. (filed)

Building committee: Aileen Edgington presented the Building Committee report. The critical part missing from the electrical panel has arrived in San Antonio. It should be on site by early next week. The PEC invoice was paid and they will connect the electrical system by November 27. Having electricity will allow the finishing to be completed and keep Marksmen on schedule to complete the project by December 27. The fire glass and brackets have not been delivered. Marksmen is working on a solution to fire proof the bridge until it arrives. The mock up for the other glass issue solution is to be reviewed early next week. Carolyn, Dennis, Mike McNeil and Aileen met Thursday morning. They decided to recommend to the board that renovation be approved and Marksmen be asked to continue as our construction company for the renovation. Plans have been received from LPA and Marksmen is ready to

order needed items. PR 021 is the document that approves Marksmen continuing. Also decided was to put carpet installation as a maybe depending on how the Foundation income proceeds over the next few months.

A motion was made by Aileen Edgington asking the Board for approval of using Marksmen as the renovation contractor. The motion was seconded by Patrick Cox and it was approved by unanimous consent.

Discussion/Action items

December agenda items: President Hood will present the director's evaluation, discussion on the staff performance bonuses, and swearing in trustees Aileen Edgington, Patrick Cox, and Dell Hood.

The regular meeting was adjourned to executive session at 2:30p.m. The regular meeting was reconvened at 2:50p.m. No action will be taken from the executive session.

Adjournment: Dell Hood adjourned the meeting at 2:52p.m.

Respectfully submitted by Carolyn Manning for Sharon Criswell