

Wimberley Village Library District Board of Trustees

Regular meeting minutes

December 14, 2023

9:30 a.m.

Present: Trustees Dell Hood, Monica Rasco, Aileen Edgington, Patrick Cox, and Sharon Criswell. Also present, Director Carolyn Manning and Foundation Treasurer Dennis Lee.

Call to Order: President Dell Hood called the meeting to order at 9:30 a.m.

Public Comment: No public comment.

Approval of minutes: November meeting minutes were approved by unanimous consent.

Special reports:

Friends of the Library: Beth Jordan presented the Friends report. The Narnia display at the Trail of Lights won best in show. The Friends volunteered to handout hot chocolate as well. Beth detailed the many ways the Friends raise money on behalf of the library. Total given this year is \$12,000.

Foundation: Aileen Edgington presented the Foundation's report via a financial report provided by Dennis Lee. Main points are as follows: The Friends Board donated \$10,000 to go towards the library's moving expenses. Expenses and expected income shows the Foundation slightly to the positive. The Foundation will have renovation expenses to pay LPA. Decisions need to be made in regards to installing new carpet or not. If we do not, renovation could include renovations to the bathrooms as well as the staff breakroom. I attached the report to the minutes for more detail.

Staff and Board Reports

Correspondence: No correspondence was received.

Treasurer report: Sharon Drobeck presented the treasurer report. (filed)

Library Director: Director Manning presented her report. (filed)

Building committee: Aileen Edgington presented the Building Committee report. The most outstanding issue facing us is the glazing on the expansion. Some windows were previously installed incorrectly so a new glass subcontractor was hired by Marksmen to replace and fix the frames of the large windows on the front of the building. PEC installed the electric meter and the necessary wiring to the expansion. We await the inspection of the meter and the wiring before turning on the electricity to the expansion. We are aiming for furniture delivery and installation for January 2-14. The certificate of occupancy is expected on February 2.

Discussion/Action items

The open session was adjourned to closed session at 10:40a.m. Trustees discussed performance bonus awards for library staff. The closed session ended at 10:57a.m. and the regular meeting was reconvened.

President Hood moved the Board approve the performance bonus awards as presented by Treasurer Sharon Drobeck and adjusted in closed session. Trustee Cox seconded and the motion was approved by unanimous vote.

The Board also approved the proposal by Treasurer Drobeck for a 3% inflation adjustment to the pay schedule for 2024.

Adjournment: Dell Hood adjourned the meeting at 11:00a.m.

Respectfully submitted by Carolyn Manning for Sharon Criswell