

Wimberley Village Library District Board of Trustees

Regular meeting minutes

December 12, 2024

2:30p.m.

**Present:** Trustees Dell Hood, Monica Rasco, Aileen Edgington, Patrick Cox, Sharon Criswell. Also present, Director Carolyn Manning, Treasurer Sharon Drobeck, and Friends President Tonda Frady.

**Call to Order:** President Dell Hood called the meeting to order at 2:30 p.m.

**Oath of Office:** Judge Andrew Cable executed the Swearing In ceremony for new elected Trustees, Monica Rasco and Sharon Criswell.

**Public Comment:** No public comment.

**Approval of minutes:** November meeting minutes were approved by unanimous consent.

**Special reports:**

**Friends of the Library:** President Tonda Frady presented the Friends report- Tonda reported the Friends will give out hot chocolate at the Trail of Lights December 12 and the Friends will also host the Volunteer Appreciation Luncheon on December 13. The quilt raffle winner will be announced at the luncheon. Lastly, there will be a membership drive in February.

**Library Foundation:** On behalf of Treasurer Dennis Lee, Aileen Edgington presented the Foundation report. The Foundation has not been meeting but plan to meet via Zoom in January. Per Dennis the Foundation has around \$90,000 in their bank account. There is also around \$50,000 in an Edward Jones account and \$40,000 in a separate Ozona account. The Ozona Challenge raised almost \$27,000. Lastly, Nomi sent out an email for our End of Year Appeal for 2024 donations.

**Staff and Board Reports:**

**Correspondence:** The library received a Christmas card from Matt at Government Capital Corporation and From LPA we received a present of three blank journals with pictures of finished projects for which they designed. Our building was one of them.

**Library Director:** Director Manning presented her report. (filed)

**Treasurer report:** Sharon Drobeck presented the treasurer report as well as the final 2024 budget. (filed)

**Building committee:** Aileen Edgington presented the Building Committee report. The Committee has not been meeting formally; however, a few projects are in the works or has been handled: Dennis has been working on the irrigation project, the fire door handle was finally installed correctly and Dennis finished installing t.v. monitors and Firesticks. Lastly, a meeting was scheduled to address the ongoing A/C issue in the new building. Those in attendance were Jermaine with AGCM, Dace and Jace with Marksmen, Sara with LPA, Daniel and David with Cleary Zimmerman, and Cliff with Gowan Garrett. Dennis, Mike and Carolyn were in attendance for the Building Committee. There was constructive

discussion and a possible fix was discovered. Cliff will order parts and once they arrive, will schedule a day and time with Carolyn to come onsite.

#### **Discussion/Action items**

Treasurer Sharon Drobeck presented a quote of \$7,100 from Montemayor Britton Bender for conducting the library's 2024 audit. Previous to the meeting Library Director surveyed other libraries to see if the quote we were given was competitive. After receiving audit quotes from other libraries, Sharon determined that our quote was not unreasonable. The Board agreed to the quote; however, Dell Hood asked for Sharon to ask Monetemayor Britton Bender if the quote we were given can be locked in for the next three years. Sharon will check with Stacy at Montemayor Britton Bender and will inform the Board as to her answer.

President Hood closed the open meeting at 3:03 p.m. and convened the board in closed session at 3:04 under Sec. 551.074 of the Texas Open Meetings Act, (1) (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee). President Hood ended the closed session at 3:20 p.m. and immediately reconvened the board in open session.

Trustee Patrick Cox moved that the board approve the employee incentive compensation amounts in column one of the worksheet prepared by Treasurer Sharon Drobeck. Trustee Monica Rasco seconded and the motion was approved by unanimous vote.

There being no further business, the meeting was adjourned at 3:24.

Respectfully submitted by Carolyn Manning for Sharon Criswell